

SOUTH MILTON PARISH COUNCIL

NEIGHBOURHOOD PLAN

Internal Meeting No 56

31 October 2017

RECORD OF DISCUSSION

Present

Tim Lewis (TL) – Chairman

Graham Collyer (GC)

Paul Davies (PD)

Nick Townsend (NT)

Nick Bailey (NB) - Apologies

1. Notes of Last meeting

The notes of meeting No 55 were approved and had been posted on the website

2. Matters Arising

Actions arising from the last meeting on 9/23 September 2017 had been completed except as repeated below.

3. Liaison Officer

Nothing to report.

4. Administrative matters

The updated schedule is appended. The Reg 15 documents will be submitted to SHDC in early November 2017.

NT will assist TL with report on expenditure. **TL/NT action**

5. SEA

The final NP which will be forwarded by NT to Nick Chisolm-Batten so that the SEA can be finalised. **NT action**

6. Draft Neighbourhood Plan

NT had updated consultation document to reflect minor changes to NP and further comments from members were incorporated at the meeting. NT will send documents to NB for final review. **NT action**

NT had updated Basic Conditions Statement to take account of terminology in Final NP and further comments from members were incorporated at the meeting. NT will send document for final review by NB. **NT action**

PD had updated the NP to reflect all comments made at the last meeting, completed a final check and sent to the printer for production of PDF documents. The document should be ready for circulation on 1 November 2017.

TL will send a copy of the final NP to Andy Bond for his records and agreement. **TL action**

The Steering Group's views on the Skerries development had been endorsed by the Parish Council on 23 October 2017 and formed the basis of the Council's objection to the design of the proposed development.

7. Next meeting

No date was set for the next meeting.

TL will arrange a lunch for Steering Group members and partners sometime early in the New Year to thank everyone for all their work over the last three years. **TL action**

**SOUTH MILTON
NEIGHBOURHOOD PLAN
PROJECT PLAN
CONSULTATION TO PUBLICATION**

| Item | Who | When | Status 23/10/17 |
|---|--------------------|-------------------|------------------------------|
| Consultation Document | | | |
| Draft plan published | PD/GC | 23 Nov 2016 | Completed |
| Neighbourhood consultation completed | TL | 16 January 2017 | Completed |
| Revisions to draft NP | | | |
| Exhibition of housing proposals | All | 7/8 April 2017 | Completed |
| Complete SEA/HRA | Consultant | 30 June 2017 | Draft completed 28 June 2017 |
| Respond to comments on draft NP and exhibition | All | 7 July 2017 | Draft completed 6 July 2017 |
| Consultation statement | All | 28 July 2017 | Completed 23 October 2017 |
| Finalise NP | All | 28 July 2017 | Completed 23 October 2017 |
| Submission of NP and Reg 15 documents to SHDC | TL | 4 August 2017 | Delayed to early November |
| Neighbourhood Plan | | | |
| Publication of NP (six weeks) | SHDC | 11 August 2017 | TBC |
| Appointment of examiner | SHDC & TL | 18 August 2017 | TBC |
| Review by Examiner (six weeks) | Examiner | 29 September 2017 | TBC |
| SHDC review of examiner recommendations (six weeks) | SHDC | 10 November 2017 | TBC |
| Examiner report and decision statement | Examiner | 22 December 2017 | TBC |
| Publication of pre-referendum information | Electoral Services | 12 January 2018 | TBC |
| Referendum (4 weeks) | Electoral Services | 9 February 2018 | TBC |
| Publication of referendum decision and making of Neighbourhood Plan | SHDC | 16 February 2018 | TBC |

TBC – to be confirmed