

SOUTH MILTON PARISH COUNCIL

NEIGHBOURHOOD PLAN

Internal Meeting No 54

25 September 2017

RECORD OF DISCUSSION

Present

Tim Lewis (TL) – Chairman

Graham Collyer (GC)

Paul Davies (PD)

Nick Townsend (NT)

Nick Bailey (NB) - Apologies

1. Notes of Last meeting

The notes of meeting No 53 were approved and had been posted on the website

2. Matters Arising

Actions arising from the last meeting on 11 September 2017 had been completed except as repeated below.

3. Liaison Officer

Nothing to report.

4. Administrative matters

The updated schedule is appended. There is slippage of a further two weeks in finalising the NP due some issues taking longer to resolve than expected.

5. SEA

The updated NP which will be forwarded by TL to Nick Chisholm-Batten so that the SEA can be finalised. **TL action**

6. Draft Neighbourhood Plan

NB has completed the consultation document which has been saved in Dropbox.

Paula Booker had the revised NP and members thanked her for all the work involved.

Most of the meeting was taken up with a further review of chapters 3 to 5 which needed to be reordered to improve readability. PD undertook to revise taking on board comments from Steering Group members. **PD action**

The parish clerk has sent a copy of the complete comment/response document to each commentator.

TL and PD have finalised the agreement with Andy Bond on the changes to the housing proposals arising from the consultation as well as the matters to be included in the Section 106 Agreement for the Dairy Site. The text in the NP has been updated to reflect this agreement.

The following actions were agreed:

- NB is awaiting a response from Mandy Goddard on whether she wants to review the housing and environmental/coastal management chapters prior to being formally submitted. **NB action**
- Once completed, the housing and environmental/coastal management chapters will be sent to Nick Chisholm-Batten so he can complete the SEA and makes sure the final NP and SEA are consistent. **TL action**

7. Next meeting

The next meeting will be at 9:00am on 9 October 2017 at Collacott.

**SOUTH MILTON
NEIGHBOURHOOD PLAN
PROJECT PLAN
CONSULTATION TO PUBLICATION**

Item	Who	When	Status 25/09/17
Consultation Document			
Draft plan published	PD/GC	23 Nov 2016	Completed
Neighbourhood consultation completed	TL	16 January 2017	Completed
Revisions to draft NP			
Exhibition of housing proposals	All	7/8 April 2017	Completed
Complete SEA/HRA	Consultant	30 June 2017	Draft completed 28 June 2017
Respond to comments on draft NP and exhibition	All	7 July 2017	Draft completed 6 July 2017
Consultation statement	All	28 July 2017	In progress
Finalise NP	All	28 July 2017	In progress
Submission of NP to SHDC	TL	4 August 2017	Delayed to late September
Neighbourhood Plan			
Publication of NP (six weeks)	SHDC	11 August 2017	TBC
Appointment of examiner	SHDC & TL	18 August 2017	TBC
Review by Examiner (six weeks)	Examiner	29 September 2017	TBC
SHDC review of examiner recommendations (six weeks)	SHDC	10 November 2017	TBC
Examiner report and decision statement	Examiner	22 December 2017	TBC
Publication of pre-referendum information	Electoral Services	12 January 2018	TBC
Referendum (4 weeks)	Electoral Services	9 February 2018	TBC
Publication of referendum decision and making of Neighbourhood Plan	SHDC	16 February 2018	TBC

TBC – to be confirmed