

**SOUTH MILTON PARISH COUNCIL**

**NEIGHBOURHOOD PLAN**

**Internal Meeting No 52**

**24/29 August 2017**

**RECORD OF DISCUSSION**

**Present**

Tim Lewis (TL) – Chairman

Graham Collyer (GC)

Paul Davies (PD)

Nick Townsend (NT)

Nick Bailey (NB) - Apologies

**1. Notes of Last meeting**

The notes of meeting No 51 were approved and had been posted on the website

**2. Matters Arising**

Actions arising from the last meeting on 7/14/21 August 2017 had been completed except as repeated below.

**3. Liaison Officer**

GC will check with his contacts how to tie safeguarding of this green buffer to a (lengthy) period of time (TL suggested that in the past the lifetime of a member of the royal family plus 21 years had been used). **GC action**

**4. Administrative matters**

The updated schedule is appended. There is slippage of around six weeks in finalising the NP due to holiday and other commitments of Steering Group members.

**5. SEA**

The updated NP which will be forwarded by TL to Nick Chisolm-Batten so that the SEA can be finalised. **TL action**

**6. Draft Neighbourhood Plan**

NB is continuing work on the consultation document. The main outstanding item is the responses to comments on the draft NP. **NB action**

Most of the meeting which ran over two days was taken up with discussion of the comments raised by members on the revised drafts of all chapters, except the housing chapter which was agreed. Particular attention was paid to the policies on the environment and coastal management which had been revised to take account of the policies in the draft JLP and reworded to be positive. Comments

and amendments were agreed line by line and the text revised by GC/PD/NT during the meeting. Further work is still needed by GC on chapters 3 & 4 to update the text to reflect all that has happened since the draft NP was published. Also NT has to update chapter 6 to include a local project to repair the steps from Links Court car park to the beach and PD has to revise the employment policies in chapter 8 and the way forward in chapter 9. **GC/PD/NT action**

TL presented the revised foreword which had been agreed with the chair of the Parish Council.

Paula Booker has agreed to re-format the final document. PD will pass her the final drafts and work with her and Nik Walker. **PD action**

The following actions were agreed:

- TL will continue to work with PD to secure agreement with Andy Bond on the changes to the housing proposals arising from the consultation and the matters to be included in the Section 106 Agreement for the Dairy Site. **TL/PD action**
- NT will continue to tidy up the responses to comments. **NT action**
- It was agreed that all paragraphs should be numbered using the convention of chapter number dot para number (for example 7.18, 7.19, etc)
- Once completed, the housing and environmental/coastal management chapters will be sent to Mandy Goddard for review prior to finalisation. **TL action**
- Once completed, the housing and environmental/coastal management chapters will be sent to Nick Chisolm-Batten so he can complete the SEA and makes sure the final NP and SEA are consistent. **TL action**

## **7. Next meeting**

The next meeting will be at 9:30am on 11 September 2017 at Collacott Barn.

**SOUTH MILTON  
NEIGHBOURHOOD PLAN  
PROJECT PLAN  
CONSULTATION TO PUBLICATION**

<b>Item</b>	<b>Who</b>	<b>When</b>	<b>Status 29/08/17</b>
<b>Consultation Document</b>			
Draft plan published	PD/GC	23 Nov 2016	Completed
Neighbourhood consultation completed	TL	16 January 2017	Completed
<b>Revisions to draft NP</b>			
Exhibition of housing proposals	All	7/8 April 2017	Completed
Complete SEA/HRA	Consultant	30 June 2017	Draft completed 28 June 2017
Respond to comments on draft NP and exhibition	All	7 July 2017	Draft completed 6 July 2017
Consultation statement	All	28 July 2017	In progress
Finalise NP	All	28 July 2017	In progress
Submission of NP to SHDC	TL	4 August 2017	Delayed to mid-September
<b>Neighbourhood Plan</b>			
Publication of NP (six weeks)	SHDC	11 August 2017	TBC
Appointment of examiner	SHDC & TL	18 August 2017	TBC
Review by Examiner (six weeks)	Examiner	29 September 2017	TBC
SHDC review of examiner recommendations (six weeks)	SHDC	10 November 2017	TBC
Examiner report and decision statement	Examiner	22 December 2017	TBC
Publication of pre-referendum information	Electoral Services	12 January 2018	TBC
Referendum (4 weeks)	Electoral Services	9 February 2018	TBC
Publication of referendum decision and making of Neighbourhood Plan	SHDC	16 February 2018	TBC

TBC – to be confirmed