

SOUTH MILTON PARISH COUNCIL

NEIGHBOURHOOD PLAN

Internal Meeting No 51

7/14/21 August 2017

RECORD OF DISCUSSION

Present

Tim Lewis (TL) – Chairman

Graham Collyer (GC)

Nick Townsend (NT)

Paul Davies (PD) – Apologies for meeting on 21 August

Nick Bailey (NB) - Apologies

1. Notes of Last meeting

The notes of meeting No 50 were approved and had been posted on the website

2. Matters Arising

Actions arising from the last meeting on 10 July 2017 had been completed except as repeated below.

3. Liaison Officer

NB will discuss with Mandy Goddard if there is a mechanism within the Section 106 agreement for safeguarding the proposed green buffer between the Dairy Site and South Milton village. **NB action**

GC will check with his contacts how to tie safeguarding of this green buffer to a (lengthy) period of time (TL suggested that in the past the lifetime of a member of the royal family plus 21 years had been used). **GC action**

Mandy Goddard had confirmed that the proposed playground next to the Village Hall could not be designated as a local green space.

4. Administrative matters

The updated schedule is appended. There is slippage of around six weeks in finalising the NP due to holiday and other commitments of Steering Group members.

5. SEA

The points raised in the SEA had been incorporated in the NP which will be forwarded to Nick Chisolm-Batten so that the SEA can be finalised.

6. Draft Neighbourhood Plan

NB is continuing work on the consultation document. The main outstanding item is the responses to comments on the draft NP. **NB action**

Most of the meeting which ran over three days was taken up with discussion of the comments raised by members on the revised chapter on housing prepared by NB. Particular attention was paid to the policies on land allocation and the general housing policy. Comments and amendments were agreed line by line and the text revised by GC during the meeting. TL will circulate the revised text with a view to confirming the revised text at the next steering group meeting. **TL action**

At the meeting on 21 August, NT took members through the revisions he had made to the Environment and Coastal Management chapter to take account of the findings of the SEA, the draft JLP and comments from SHDC as well as the National Trust on the draft NP. NT will make sure that the revised text also takes account of the comments from other commentators on the draft NP before the next steering group meeting. **NT action**

The following actions were agreed:

- TL will work with PD to secure agreement with Andy Bond on the changes to the housing proposals arising from the consultation and the matters to be included in the Section 106 Agreement for the Dairy Site. **TL/PD action**
- NT will continue to tidy up the responses to comments. **NT action**
- It was agreed that all paragraphs should be numbered using the convention of chapter number dot para number (for example 7.18, 7.19, etc)
- Members should submit comments on the revised housing and environmental chapters so that they can be finalised at the meeting on 24 August 2017. This should include a check of all the comments/responses to make sure that all matters are covered in the final text.
Members action
- The introduction to the final NP will have to be revised. **TL action**
- Once completed, the housing and environmental/coastal management chapters will be sent to Mandy Goddard for review prior to finalisation. **TL action**
- Once completed, the housing and environmental/coastal management chapters will be sent to Nick Chisolm-Batten so he can complete the SEA and makes sure the final NP and SEA are consistent. **TL action**
- The final NP will have to be re-formatted before publication. TL to ask Paula Booker if she would do this for us as she formatted the draft NP. **TL action**

7. Next meeting

The next meeting will be at 9:30am on 24 August 2017 at Collacott Barn. A further meeting will be held at 2:30pm on 29 August 2017 if needed.

**SOUTH MILTON
NEIGHBOURHOOD PLAN
PROJECT PLAN
CONSULTATION TO PUBLICATION**

Item	Who	When	Status 21/08/17
Consultation Document			
Draft plan published	PD/GC	23 Nov 2016	Completed
Neighbourhood consultation completed	TL	16 January 2017	Completed
Revisions to draft NP			
Exhibition of housing proposals	All	7/8 April 2017	Completed
Complete SEA/HRA	Consultant	30 June 2017	Draft completed 28 June 2017
Respond to comments on draft NP and exhibition	All	7 July 2017	Draft completed 6 July 2017
Consultation statement	All	28 July 2017	In progress
Finalise NP	All	28 July 2017	In progress
Submission of NP to SHDC	TL	4 August 2017	Delayed to mid-September
Neighbourhood Plan			
Publication of NP (six weeks)	SHDC	11 August 2017	TBC
Appointment of examiner	SHDC & TL	18 August 2017	TBC
Review by Examiner (six weeks)	Examiner	29 September 2017	TBC
SHDC review of examiner recommendations (six weeks)	SHDC	10 November 2017	TBC
Examiner report and decision statement	Examiner	22 December 2017	TBC
Publication of pre-referendum information	Electoral Services	12 January 2018	TBC
Referendum (4 weeks)	Electoral Services	9 February 2018	TBC
Publication of referendum decision and making of Neighbourhood Plan	SHDC	16 February 2018	TBC

TBC – to be confirmed