

SOUTH MILTON PARISH COUNCIL
NEIGHBOURHOOD PLAN
Internal Meeting No 5
23 March 2015
RECORD OF DISCUSSION

Present

Tim Lewis (TL) – Chairman

Graham Collyer (GC)

Paula Booker (PB)

Nick Bailey (NB)

Nick Townsend (NT)

1. Notes of Last meeting

The notes of the last meeting were approved

2. Matters Arising

Matters arising were dealt with during the course of the meeting

3. Liaison Officer

TL has sent first draft of questionnaire to Phil Baker of SHDC. He has not responded and as he is now on holiday no feedback can be expected until early April. TL will send the updated questionnaire to Phil Baker, hopefully before he returns from holiday.

4. Administrative matters

TL has set up email address is SMNP2015.30@gmail.com

TL's contact number has been added to the questionnaire introduction.

NT has restructured dropbox to add a folder for the Questionnaire with sub-folders for the cover, introduction and questionnaire sections. NT requested that members do not overwrite versions of each document so that an audit trail is retained and reference can be made to prior drafts, if needed.

TL circulated a copy of the area to be covered by the Thurlestone NP (lies within the Thurlestone parish boundary). Members had no comments on the Thurlestone proposal and TL will respond accordingly to Phil Baker. NT will upload the Thurlestone NP TOR to dropbox.

5. Cover

PB has made some minor updates but will not complete until the questionnaire is finalised. PB has placed a pdf version of the current document in dropbox.

6. Introduction

PB has updated the introduction and placed in dropbox.

NT presented two maps prepared from the mapping facility on the SHDC planning website (copies in the Introduction folder on dropbox).

After discussion, it was agreed that a thematic map would be included in the Introduction with the following information:

- a) Parish boundary;
- b) Area of AONB;
- c) Heritage coast/Undeveloped coast/coastal zone;
- d) SSSI.

The purpose of this map is to provide a planning context for the Parish. TL will ask Phil Baker to provide a short description of each designation. NT will ask Doug (Backshay resident) to help prepare the map using AutoCAD.

The second map would be included at the beginning of the Section on Our Homes and would include the following information:

- a) Development boundary;
- b) Conservation areas.

The purpose of this map is to show which parts of the parish lie with the development boundary and the location of the conservation areas, both important to the questions in the Our Homes section. NT will prepare this map using the information on the SHDC website

7. Questionnaire

GC has updated and re-ordered the sections in accordance with the discussions at the meeting on 2 March 2015. This is saved in dropbox in the Sections sub-folder as "SMNP questions 150312". (The section numbers in the following record of discussion refer to that document).

NT has reviewed the questions against the "themes" (from SHDC Planning Presentation) and took members through each theme to make sure that the questionnaire covered all relevant topics (scanned copy of audit document included at end of these notes).

Members agreed the following:

- a) There would be just four sections: Our Parish Life; Our Homes; Our economy; Our Infrastructure;
- b) The Our Parish Life section will include the following sections from "SMNP questions 150312": 1, 5, 6, 7, 8, 9, 10 and 11;
- c) The Our Homes section would include the questions from section 2 of "SMNP questions 150312";
- d) The Our Economy section would include the questions from section 4 of "SMNP questions 150312";
- e) The Our Infrastructure section would include the questions from section 3 of "SMNP questions 150312";

- f) It was agreed that questions were needed on the facilities and activities at the village hall and also possible refurbishment/updating of the village hall including a car park – all under discussion by the Village Hall Committee. These would be added in the Our Village Life section;
- g) It was agreed that question(s) were need to seek parishioners' views on Non-domestic renewable energy installations (wind and solar farms). These would be added to the Our Infrastructure section.
- h) It was agreed that SHDC would be setting the framework on the following themes: Our Heritage; Our Communities; Our Environment; Our Resources and Our partners. No questions were therefore needed on these themes.
- i) It was agreed that each questionnaire would be numbered to ensure that there was only one return per invitee.

PB will re-order questionnaire and draft additional questions.

8. Next meeting

Next meeting will be held at 10:00am on 13 April 2015 at Collacott.

Our Plan

Themes

- Working with our partners**
 - Fuel poverty
- Our Vision**
 - Aims and framework for future growth
 - Our priorities and challenges
- Our Communities**
 - The development strategy
 - Role for neighbourhood planning
 - Defining 'sustainable development'
 - Sustainability Appraisal
 - Community empowerment and enabling
- Our Environment**
 - Biodiversity
 - Designated and protected landscapes
 - Green Infrastructure
 - Trees and hedges
 - Coastal change
 - Water resources and quality
 - Soil resources
- Our Resources**
 - Renewable energy
 - Zero carbon
 - Climate change
 - Energy hierarchy
 - Sustainable construction
 - Flood risk
 - Resource management
- Our Wellbeing**
 - Social inclusion
 - Public safety
 - Open space and sport
 - Community assets
 - Health
 - Infrastructure
 - Sustainable transport
 - Fuel poverty
- Our Partners**
 - Neighbouring authorities
 - Voluntary sector
 - Infrastructure providers
 - Clinical Commissioning Groups
- Our Homes**
 - Future housing numbers
 - Affordable housing
 - Self-build
 - Gypsy and traveller provision
 - Housing mix and type
 - Design standards
- Our Economy**
 - Employment strategy
 - Employment policies
 - Town centre and retail policies
 - Regeneration
 - Diversification
 - Enabling flexibility and supporting change
- Our Heritage**
 - Conservation areas
 - Listed buildings
 - Heritage assets
 - Reuse of land and buildings
 - Archaeology
- Our Infrastructure**
 - Communications
 - Roads and transport
 - Education
 - Health and social care
 - Waste and recycling
 - Utilities
 - Sport
 - Cultural facilities

Handwritten Audit Notes:

- ✓ 10 Our Park Amenities
- ✓ 11 Our Health Infrastructure
- ✓ 5 Our Education
- ✓ 6 Our Public Safety
- ✓ 2 Our Leisure
- ✓ 8 Our Open Space Assets
- ✓ 9 Our
- ✓ 3 Our Infrastructure
- ✓ 11 Our
- ✓ 5 Our
- ✓ 11 Our
- ✓ 8 Our
- ✓ 11 Our
- ✓ 5 Our
- ✓ 11 Our
- ✓ 8 Our

Audit of themes against questionnaire