

SOUTH MILTON PARISH COUNCIL

NEIGHBOURHOOD PLAN

Internal Meeting No 48

22 May 2017

RECORD OF DISCUSSION

Present

Tim Lewis (TL) – Chairman

Graham Collyer (GC)

Paul Davies (PD)

Nick Townsend (NT)

Nick Bailey (NB) - Apologies

1. Notes of Last meeting

The notes of meeting No 47 were approved and had been posted on the website

2. Matters Arising

Actions arising from the last meeting on 24 April 2017 had all been completed except as repeated below.

3. Liaison Officer

Mandy Goddard is working on how to implement the proposed green buffer between the Dairy Site and South Milton village. **Mandy Goddard action**

4. Administrative matters

Paula Booker has resigned from the Steering Group due to pressure of work. All members expressed their thanks for her excellent contributions in the preparation of the questionnaire and the draft NP. It was agreed that the remaining members of the group could complete the final NP.

The schedule appended to these notes remains unchanged following confirmation from Nick Chisholm-Batten (NCB) of AECOM that the SEA can be completed by 30 June 2017.

5. SEA

The draft SEA scoping report was reviewed by the SG and comments passed to NCB. He had taken account of these and circulated the scoping report to the required authorities for comment. Comments are due by 20 June 2017 and NCB had confirmed that the SEA will be completed on schedule by 30 June 2017.

6. Draft Neighbourhood Plan

Another parishioner had viewed the housing exhibition documents at TL's house and had completed a comment form. The totals now stood at 65 completed comment forms with 63 in favour of the proposals in the draft NP and two against.

The responses to comments on the housing exhibition were reviewed, revised and agreed to take account of the points raised by Mandy Goddard on the draft responses. GC will post the responses on the website. **GC action**

GC has uploaded the exhibition material files to the website.

TL and PD had met Michael Allwood who had provided an insight into the ins and outs of affordable/social housing. TL had made contact with Casandra Harrison of SHDC to obtain the current list of those on the affordable housing register with local connections; this showed there remained significant demand within South Milton parish.

The SG had meet District Councillors Judy Pearce and Simon Wright on 9 May 2017 to brief them on the consultations that had taken place on both the draft NP and the housing exhibition and discuss the way forward. The most important points to come out of the meeting were:

- Cllrs Judy Pearce and Simon Wright advised that once the South Milton NP had been endorsed by referendum it would have equal status with the adopted Joint Local Plan.
- The Cllrs further advised that as the South Milton Plan gathers weight it becomes a material consideration. It starts to gather weight from the public consultation stage onwards.

GC will post the notes of meeting on the website. **GC action**

The status of the actions needed to complete the draft NP were discussed and summarised as follows:

- NB is working on the consultation document. A meeting will be arranged when NB is next in South Milton to discuss assistance he will need from SG members. **NB action**
- The comment response documents on the draft NP is being prepared with a target completion date of 7 July 2017. **NT action**
- The NP update will be done in parallel with preparing the comment response document and taking account of the JLP but can't be completed until the outcome of the SEA is known. **All to action**

7. Next meeting

The subsequent meeting will be at 9:30am on 29 May 2017 at Collacott Barn to discuss the consultation statement

**SOUTH MILTON
NEIGHBOURHOOD PLAN
PROJECT PLAN
CONSULTATION TO PUBLICATION**

Item	Who	When	Status 22/05/17
Consultation Document			
Draft plan published	PD/GC	23 Nov 2016	Completed
Neighbourhood consultation completed	TL	16 January 2017	Completed
Revisions to draft NP			
Exhibition of housing proposals	All	7/8 April 2017	Completed
Complete SEA/HRA	Consultant	30 June 2017	In progress
Respond to comments on draft NP and exhibition	All	7 July 2017	In progress
Finalise NP	All	28 July 2017	
Submission of NP to SHDC	TL	4 August 2017	
Neighbourhood Plan			
Publication of NP (six weeks)	SHDC	11 August 2017	
Appointment of examiner	SHDC & TL	18 August 2017	
Review by Examiner (six weeks)	Examiner	29 September 2017	
SHDC review of examiner recommendations (six weeks)	SHDC	10 November 2017	
Examiner report and decision statement	Examiner	22 December 2017	
Publication of pre-referendum information	Electoral Services	12 January 2018	
Referendum (4 weeks)	Electoral Services	9 February 2018	
Publication of referendum decision and making of Neighbourhood Plan	SHDC	16 February 2018	