

SOUTH MILTON PARISH COUNCIL

NEIGHBOURHOOD PLAN

Internal Meeting No 44

27 March 2017

RECORD OF DISCUSSION

Present

Tim Lewis (TL) – Chairman

Mandy Goddard from SHDC

Graham Collyer (GC)

Paul Davies (PD)

Nick Bailey (NB)

Nick Townsend (NT)

Paula Booker (PB) – Apologies

1. Notes of Last meeting

The notes of meeting No 43 were approved and had been posted on the website

2. Matters Arising

Actions arising from the last meeting on 20 March 2017 had all been completed.

3. Liaison Officer

TL welcomed Mandy Goddard to the meeting and thanked her for her prompt and comprehensive replies to queries.

TL explained the work the Steering Group had done from the initial consultation in September 2014 through preparation and analysis of the questionnaire, call for and assessment of sites for development, selection of the preferred site, preparation of the draft NP, Regulation 14 consultation and preparations for the housing exhibition.

Mandy Goddard will advise on how to implement the proposed green buffer between the Dairy Site and South Milton village. **Mandy Goddard action**

4. Administrative matters

The schedule appended to these notes includes the SEA and the requirement to go through the consultation process again. Mandy Goddard will check with Nick Chisolm-Batten of AECOM whether the second round Regulation 14 consultation is required after the SEA. **Mandy Goddard action**

Roger English of AONB had contacted TL to confirm that he will meet us on 3 April 2017.

The status of the funding is as follows:

- Groundworks UK has confirmed that funding in the sum of £2547 has been approved for the next stage of the NP subject to confirmation agreement of terms & conditions. **TL/NT action.**
- Awaiting confirmation from Nick Chisolm-Batten of AECOM that the SEA can proceed and funding has been approved.

5. Draft Neighbourhood Plan

Display boards for the exhibition are to be collected from Thurlestone PC on 7/4/17. **GC action**

The material for the exhibition display boards was reviewed in detail and will be amended by PD to reflect the comments from Mandy Goddard and members. **PD action**

It was agreed that we should record attendance at the exhibition and a form should be available for attendees to record whether or not they support the allocation of the Dairy Site for development, and add any comments.

The Housing Policies were discussed and changes agreed in principle to reflect the comments from Phil Baker and Mandy Goddard. NB will revise the details of the policies and once agreed these will be included in the housing exhibition. **NB action**

The JLP is expected to be adopted some time in 2018. It was agreed that we will use the draft JLP as the baseline for finalising our NP.

It was reaffirmed that there will be little point in revising the NP until after the housing exhibition and the SEA are complete. The revised draft is unlikely to be completed until early July 2017. **All to action**

6. Next meeting

The next meeting will be held at 10am on 3 April 2017 at Collacott.

**SOUTH MILTON
NEIGHBOURHOOD PLAN
PROJECT PLAN
CONSULTATION TO PUBLICATION**

Item	Who	When	Status 27/03/17
Consultation Document			
Draft plan published	PD/GC	23 Nov 2016	Completed
Neighbourhood consultation completed	TL	16 January 2017	Completed
Revisions to draft NP			
Exhibition of housing proposals	All	7/8 April 2017	In progress
Complete SEA/HRA	Consultant	24 June 2017	
Respond to comments on draft NP and exhibition	All	1 July 2017	In progress
Revise draft NP	All	8 July 2017	
Revised draft plan published	PD/GC	15 July 2017	
Neighbourhood consultation completed	TL	25 August 2017	
Respond to comments on revised draft NP	All	29 September 2017	
Finalise NP	All	6 October 2017	
Submission of NP to SHDC	TL	13 October 2017	
Neighbourhood Plan			
Publication of NP (six weeks)	SHDC	20 October 2017	
Appointment of examiner	SHDC & TL	27 October 2017	
Review by Examiner (six weeks)	Examiner	8 December 2017	
SHDC review of examiner recommendations (six weeks)	SHDC	19 January 2018	
Examiner report and decision statement	Examiner	2 March 2018	
Publication of pre-referendum information	Electoral Services	9 March 2018	
Referendum (4 weeks)	Electoral Services	6 April 2018	
Publication of referendum decision and making of Neighbourhood Plan	SHDC	13 April 2018	