

SOUTH MILTON PARISH COUNCIL
NEIGHBOURHOOD PLAN
Internal Meeting No 42
13 March 2017
RECORD OF DISCUSSION

Present

Tim Lewis (TL) – Chairman

Graham Collyer (GC)

Paul Davies (PD)

Nick Townsend (NT)

Paula Booker (PB) – Apologies

Nick Bailey (NB) – Apologies

1. Notes of Last meeting

The notes of meeting No 41 were approved and had been posted on the website

2. Matters Arising

Actions arising from the last meeting on 6 March 2017 had been completed except those repeated below.

3. Liaison Officer

Mandy Goddard has committed to providing SHDC comments on the draft NP. SG members noted that these were needed urgently as we wanted to take account of any comments at the exhibition. TL will remind Mandy Goddard. **TL action**

4. Administrative matters

The schedule is appended to these notes. The SEA and/or HRA will be on the critical path.

TL will contact Bob Harvey of the AONB partnership and invite him to one of our SG meetings before the exhibition. TL will also invite the owner of the preferred site to the same meeting. **TL action**

The status of the funding is as follows:

- TL and NT have applied for further funding from Groundworks UK for the next stage of the NP and are awaiting a response.
- SHDC has advised that we need to carry out a SEA but not confirmed this in writing which is required to secure funding. TL to chase SHDC for written confirmation. **TL action**
- Nick Chisolm-Batten of (AECOM?) will contact TL/NT on 15 March to sort out the way forward on completing the SEA report and funding. **TL/NT action**

5. Draft Neighbourhood Plan

TL will contact SHDC and Thurlestone PC for loan of display boards for the exhibition. **TL action**

Actions on preparing for the information boards for the exhibition were agreed as follows:

- The vision statement – PD presented a revised draft which was agreed
- PD presented a revised draft of the background information answering the following questions: why we have a plan; why we are proposing new housing; why the site is the size it is/number of houses; why is the Dairy the preferred site; will the preferred development lead to further development. All the slides were reviewed in detail and PD will update. **PD action**
- PD presented revised draft of the parish map showing all the offered sites as well as A3 copies of the already published assessment of each site. The site boundaries require further minor amendment. The commentaries were also reviewed and also require amendment to reflect changes since the original assessments were completed (such as change of in land ownership). **PD action**
- Map of preferred site and commentary were reviewed and will be amended to include green buffer, footpath/cycle track, village hall car park and playground. **PD action**
- PD will ask NB to review all the housing policies as preferred site will meet all SMs housing needs to 2032 and possibly beyond. Policy H1 requires specific amendment as NP will not support any new development other than on the preferred site or infill – **PD/NB action**
- The way forward was agreed with minor amendment.

PD will continue to work with Nick Walker on the maps and posters needed for the exhibition.

6. Next meeting

The next meeting will be held at 10am on 20 March 2017 at Collacott Barn.

**SOUTH MILTON
NEIGHBOURHOOD PLAN
PROJECT PLAN
CONSULTATION TO PUBLICATION**

Item	Who	When	Status 13/03/17
Consultation Document			
Draft plan published	PD/GC	23 Nov 2016	Completed
Neighbourhood consultation completed	TL	16 January 2017	Completed
Revisions to draft NP			
Exhibition of housing proposals	All	7/8 April 2017	In progress
Complete SEA/HRA (if required)	SHDC/Consultant	28 April 2017	
Respond to comments on draft NP and exhibition	All	5 May 2017	In progress
Revise draft NP	All	12 May 2017	
Submission of NP to SHDC	TL	19 May 2017	
Neighbourhood Plan			
Publication of NP (six weeks)	SHDC	26 May 2017	
Appointment of examiner	SHDC & TL	7 July 2017	
Review by Examiner (six weeks)	Examiner	14 July 2017	
SHDC review of examiner recommendations (six weeks)	SHDC	1 Sept 2017	
Examiner report and decision statement	Examiner	20 Oct 2017	
Publication of pre-referendum information	Electoral Services	27 Oct 2017	
Referendum (4 weeks)	Electoral Services	3 Nov 2107	
Publication of referendum decision and making of Neighbourhood Plan	SHDC	10 Nov 2017	