

SOUTH MILTON PARISH COUNCIL
NEIGHBOURHOOD PLAN
Internal Meeting No 40
27 February 2017
RECORD OF DISCUSSION

Present

Tim Lewis (TL) – Chairman

Graham Collyer (GC)

Paul Davies (PD) – Apologies

Nick Townsend (NT) – Apologies

Paula Booker (PB) – Apologies

Nick Bailey (NB) – Apologies

1. Notes of Last meeting

The notes of meeting No 39 were approved and had been posted on the website

2. Matters Arising

Actions arising from the last meeting on 20 February 2017 had been completed except those repeated below.

3. Liaison Officer

Nothing to report.

4. Administrative matters

The schedule was reviewed and is appended to reflect that an exhibition will be held in early April.

TL and NT are in the process of applying for further funding from Groundworks UK for the next stage of the NP. **TL/NT action**

5. Draft Neighbourhood Plan

A table of all the comments on the draft NP, including a brief introduction, has been posted on the website by GC.

The interim response to all those that had submitted comments in writing on the draft NP had been prepared in the form of a letter by PD/NT and will be circulated by TL this week.

The owners of seven of the sites offered have agreed to have their sites displayed at the forthcoming exhibition.

TL has contacted the organisers of a similar exhibition held in Marlborough as preparations for our display continue. **TL action**

It has already been agreed that our exhibition should include information boards covering the following:

- The vision statement
- Background information answering the following questions: why we have a plan; how we quantified the number of houses to be provided; why the site has to be a minimum size; why we are providing for development within an AONB (rural exception site?).
- Parish map showing all the offered sites and an assessment of each site
- Site map for selected sites and commentary
- Policies on housing and other policies set out in the draft NP
- The way forward

PD has contacted Nick Walker about the preparation and printing of the maps and posters needed for the exhibition, and will have examples available for our next meeting. **PD action**

6. Next meeting

The next meeting will be held at 10am on 6 March 2017 at Collacott Barn.

**SOUTH MILTON
NEIGHBOURHOOD PLAN
PROJECT PLAN**

Item	Who	When	Status 20/02/17
Consultation Document			
Draft plan published	PD/GC	23 Nov 2016	Completed
Neighbourhood consultation completed	TL	16 January 2017	Completed
Revisions to draft NP			
Exhibition of housing proposals	All	7/8 April 2017	In progress
Respond to comments on draft NP and exhibition	All	5 May 2017	In progress
Revise draft NP	All	12 May 2017	
Submission of NP to SHDC	TL	19 May 2017	
Neighbourhood Plan			
Publication of NP (six weeks)	SHDC	26 May 2017	
Appointment of examiner	SHDC & TL	7 July 2017	
Review by Examiner (six weeks)	Examiner	14 July 2017	
SHDC review of examiner recommendations (six weeks)	SHDC	1 Sept 2017	
Examiner report and decision statement	Examiner	20 Oct 2017	
Publication of pre-referendum information	Electoral Services	27 Oct 2017	
Referendum (4 weeks)	Electoral Services	3 Nov 2017	
Publication of referendum decision and making of Neighbourhood Plan	SHDC	10 Nov 2017	