

SOUTH MILTON PARISH COUNCIL
NEIGHBOURHOOD PLAN
Internal Meeting No 39
20 February 2017
RECORD OF DISCUSSION

Present

Tim Lewis (TL) – Chairman

Graham Collyer (GC)

Paul Davies (PD)

Nick Townsend (NT)

Paula Booker (PB) – Apologies

Nick Bailey (NB) – Apologies

1. Notes of Last meeting

The notes of meeting No 38 were approved and had been posted on the website

2. Matters Arising

Actions arising from the last meeting on 6 February 2017 had been completed except those repeated below.

3. Liaison Officer

Nothing to report.

4. Administrative matters

The schedule was reviewed and an update is appended to reflect that an exhibition will be held in early April.

TL and NT will apply for further funding from Groundworks UK for the next stage of the NP. **TL/NT action**

5. Draft Neighbourhood Plan

NT had prepared a table of all the comments on the draft NP including a brief introduction. This document was reviewed at the meeting and it was agreed it should be posted on the website. **GC action**

The interim response to all those that had submitted comments in writing on the draft NP had been prepared in the form of a letter by PD/NT. This was reviewed and amended at the meeting. The letter was printed and signed by TL and will be circulated to all those that had submitted comments by the Parish Clerk.

TL had written to all the landowners who offered sites to seek their approval to show their sites at the proposed exhibition. Responses were coming in but TL may need to chase late responders. **TL action**

Most of the meeting was taken up with a discussion on the proposed exhibition. It was agreed that the exhibition will be open in the evening of 7 April and morning of 8 April 2017 with Steering Group members in attendance. TL will contact the organisers of a similar exhibition held in Marlborough to seek advice on making the exhibition as useful as possible for parishioners. **TL action**

It was agreed that pending further advice on the content of the Marlborough exhibition, our exhibition should include information boards covering the following:

- The vision statement
- Background information answering the following questions: why we have a plan; how we quantified the number of houses to be provided; why the site has to be a minimum size; why we are providing for development within an AONB (rural exception site?).
- Parish map showing all the offered sites and an assessment of each site
- Site map for selected sites and commentary
- Policies on housing and other policies set out in the draft NP
- The way forward

As a first step PD will contact Nick walker about preparing and printing the maps needed for the exhibition. **PD action**

GC reported on his research into the reaction to the development of Backshay Close in the 1970s. An early reference to the development was published in the Gazette in April 1974 by which time six council house bungalows had been built by Kingsbridge RDC. Concern was raised about the infill development in the rest of the Close, particularly that the intent set out in the original sale of the land should be met, namely that smaller homes should be built. This intent was clearly met. In 1988 concerns were expressed that the sewage system would not cope with more development as the original plan included just 10 additional homes by 1990 but 14 had already been built. The sewage works was rebuilt in the early 90s and this does not seem to have become a problem in practice. GC will check with long-term residents for any further information. **GC action**

6. Next meeting

Future meetings will be held weekly with the next meeting to be held at 9:30am on 27 February 2017 at Collacott.

**SOUTH MILTON
NEIGHBOURHOOD PLAN
PROJECT PLAN**

Item	Who	When	Status 20/02/17
Consultation Document			
Draft plan published	PD/GC	23 Nov 2016	Completed
Neighbourhood consultation completed	TL	16 January 2017	Completed
Revisions to draft NP			
Exhibition of housing proposals	All	7/8 April 2017	In progress
Respond to comments on draft NP and exhibition	All	5 May 2017	In progress
Revise draft NP	All	12 May 2017	
Submission of NP to SHDC	TL	19 May 2017	
Neighbourhood Plan			
Publication of NP (six weeks)	SHDC	26 May 2017	
Appointment of examiner	SHDC & TL	7 July 2017	
Review by Examiner (six weeks)	Examiner	14 July 2017	
SHDC review of examiner recommendations (six weeks)	SHDC	1 Sept 2017	
Examiner report and decision statement	Examiner	20 Oct 2017	
Publication of pre-referendum information	Electoral Services	27 Oct 2017	
Referendum (4 weeks)	Electoral Services	3 Nov 2107	
Publication of referendum decision and making of Neighbourhood Plan	SHDC	10 Nov 2017	