

SOUTH MILTON PARISH COUNCIL
NEIGHBOURHOOD PLAN
Internal Meeting No 38
6 February 2017
RECORD OF DISCUSSION

Present

Tim Lewis (TL) – Chairman

Graham Collyer (GC)

Paul Davies (PD)

Nick Townsend (NT)

Paula Booker (PB) – Apologies

Nick Bailey (NB) – Apologies

1. Notes of Last meeting

The notes of meeting No 37 were approved and had been posted on the website

2. Matters Arising

No actions arising from the last meeting on 17 January 2017.

3. Liaison Officer

Nothing to report.

4. Administrative matters

Only limited progress achieved since the last meeting due to illness and members being away; absences also led to postponement of the meeting scheduled for 30 January 2017.

The schedule will be updated once the way forward has been confirmed.

The unexpended funds had been returned to Groundworks UK. TL and NT will apply for further funding from Groundworks UK for the next stage of the NP. **TL/NT action**

5. Draft Neighbourhood Plan

A response is still awaited from the original applicant for site 7 to the letters sent on 14 and 21 December 2016. Current ownership and intentions of the owner are therefore still not known.

The architects acting for a landowner of a green field site at Sutton have made no further contact or representations following the meeting held with TL and PD on 22 December 2016.

The total number of written submissions on the draft NP is 42. These have now all been tabulated and the document runs to 76 pages but around half these pages are taken by comments from just

three submissions. NT will prepare a table of all the comments for posting on the website. **NT action**

One submission suggested that the analysis of the questionnaire responses should have used Net Promotor Score (NPS) to analyse the responses. The Steering Group had researched the use of NPS which is a metric designed to measure and improve customer loyalty based on the likelihood of a customer recommending a service/product. As such, it is not considered an appropriate method of analysis for the South Milton questionnaire. TL had confirmed this conclusion with a former work colleague familiar with NPS.

The Steering Group will work through all the issues raised in the submissions and will address those related to housing in a public exhibition on the housing proposals over a weekend in April. TL will seek approval from all the landowners who offered sites to show those sites at the exhibition. **TL action**

An interim response will be drafted by PD/NT to be sent to all those that had made a written submission setting out the actions that the Steering Group are taking and the way forward. **PD/NT action**

GC will research the reaction to the development of Backshay Close in the 1970s. **GC action**

6. Next meeting

Next meeting will be held at 9:30am on 20 February 2017 at Collacott Barn.

**SOUTH MILTON
NEIGHBOURHOOD PLAN
PROJECT PLAN**

Item	Who	When	Status 06/02/17
Consultation Document			
Introduction - Vision, Background History	GC	31 May 2016	Amalgamated in final draft
Assessment of housing sites	Phil Baker	1 July 2016	Complete
Consultation on preferred housing site(s)	Phil Baker	Early-July 2016	Not required
Housing policies	NB	Mid-August 2016	Amalgamated in final draft
Environment and Coastal Management	NT	Mid-June 2016	Amalgamated in final draft
Infrastructure	TL	31 May 2016	Amalgamated in final draft
Well-being and Economy	PB/NB	Mid-June 2016	Amalgamated in final draft
Finalise draft plan	PD/GC	Mid-Sept 2016	Completed 21 Nov
Neighbourhood consultation start	TL	16 Sept 2016	Start 23 Nov
Revisions to draft NP			
Neighbourhood consultation finish	TL	28 Oct 2016	Completed 16 January 2017
Revise draft NP	All	25 Nov 2016	
Submission of NP to SHDC	TL	2 Dec 2016	
Neighbourhood Plan			
Publication of NP (six weeks)	SHDC	9 Dec 2016	
Appointment of examiner	SHDC & TL	20 Jan 2017	
Review by Examiner (six weeks)	Examiner	27 Jan 2017	
SHDC review of examiner recommendations (six weeks)	SHDC	17 Mar 2017	
Examiner report and decision statement	Examiner	5 May 2017	
Publication of pre-referendum information	Electoral Services	12 May 2017	
Referendum (4 weeks)	Electoral Services	19 May 2017	
Publication of referendum decision and making of Neighbourhood Plan	SHDC	26 May 2017	