

SOUTH MILTON PARISH COUNCIL
NEIGHBOURHOOD PLAN
Internal Meeting No 36
5 January 2017
RECORD OF DISCUSSION

Present

Tim Lewis (TL) – Chairman

Graham Collyer (GC)

Paul Davies (PD)

Nick Townsend (NT)

Paula Booker (PB) – Apologies

Nick Bailey (NB) – Apologies

1. Notes of Last meeting

The notes of meeting No 35 were approved and had been posted on the website

2. Matters Arising

Actions arising from the last meeting on 19 December 2016 had been completed.

3. Liaison Officer

Nothing to report.

4. Administrative matters

Current progress on the schedule for completion of NP is recorded at the end of these notes.

Summaries of the responses to the questionnaire had been posted on the village website.

5. Draft Neighbourhood Plan

The original applicant for site 7 did not respond in writing to the letter delivered to him on 14 December 2016, seeking clarification of the ownership of this site. The original applicant did however phone the Chairman of the Steering Group on 19 December 2016. A follow-up letter was hand-delivered to the original applicant on 21 December 2016. A response is awaited.

In response to the draft NP, architects acting for a landowner of a green field site at Sutton contacted the Chairman of the Steering Group seeking a meeting to present a proposal for a development of 17 houses, including a substantial proportion of affordable housing. TL and PD met the architect who was advised that the proposal fell significantly short of that offered on the preferred site and its community benefits, as set out in the draft NP. The architects will report back to the landowner.

An article has been included in the January village newsletter providing further information on the neighbourhood planning process and informing readers of the extension of the consultation period.

As of 5 January 2017, nineteen written comments had been received on the draft NP and Steering Group members have continued to receive many verbal comments. Steering Group members will encourage parishioners to submit written comments before the closing date, 16 January 2017. **All to action**

6. Next meeting

Next meeting will be held at 9:30am on 17 January 2017 at Collacott Barn.

**SOUTH MILTON
NEIGHBOURHOOD PLAN
PROJECT PLAN**

Item	Who	When	Status 5/01/17
Consultation Document			
Introduction - Vision, Background History	GC	31 May 2016	Amalgamated in final draft
Assessment of housing sites	Phil Baker	1 July 2016	Complete
Consultation on preferred housing site(s)	Phil Baker	Early-July 2016	Not required
Housing policies	NB	Mid-August 2016	Amalgamated in final draft
Environment and Coastal Management	NT	Mid-June 2016	Amalgamated in final draft
Infrastructure	TL	31 May 2016	Amalgamated in final draft
Well-being and Economy	PB/NB	Mid-June 2016	Amalgamated in final draft
Finalise draft plan	PD/GC	Mid-Sept 2016	Completed 21 Nov
Neighbourhood consultation start	TL	16 Sept 2016	Start 23 Nov
Revisions to draft NP			
Neighbourhood consultation finish	TL	28 Oct 2016	Revised to 16 January 2017
Revise draft NP	All	25 Nov 2016	
Submission of NP to SHDC	TL	2 Dec 2016	
Neighbourhood Plan			
Publication of NP (six weeks)	SHDC	9 Dec 2016	
Appointment of examiner	SHDC & TL	20 Jan 2017	
Review by Examiner (six weeks)	Examiner	27 Jan 2017	
SHDC review of examiner recommendations (six weeks)	SHDC	17 Mar 2017	
Examiner report and decision statement	Examiner	5 May 2017	
Publication of pre-referendum information	Electoral Services	12 May 2017	
Referendum (4 weeks)	Electoral Services	19 May 2017	
Publication of referendum decision and making of Neighbourhood Plan	SHDC	26 May 2017	