

SOUTH MILTON PARISH COUNCIL
NEIGHBOURHOOD PLAN
Internal Meeting No 35
19 December 2016
RECORD OF DISCUSSION

Present

Tim Lewis (TL) – Chairman

Graham Collyer (GC)

Paul Davies (PB)

Nick Townsend (NT)

Paula Booker (PD) – Apologies

Nick Bailey (NB) – Apologies

1. Notes of Last meeting

The notes of meeting No 34 were approved and had been posted on the website

2. Matters Arising

No actions arising from the last meeting on 5 December.

3. Liaison Officer

Nothing to report.

4. Administrative matters

Current progress on the schedule for completion of NP is recorded at the end of these notes.

NT will prepare summaries of the responses to the questionnaire for publishing on the village website. GC will prepare an introduction to the summaries. **NT/GC action**

5. Draft Neighbourhood Plan

The consultation meeting on the draft NP had been held in the evening of 5 December 2016 at the Village Hall. Seventy three people had attended. The notes of the consultation meeting have been posted on the website together with a copy of the presentation and a note on selection of the preferred development site.

Following advice that the ownership of site 7 had changed, a letter had been hand delivered on 14 December 2016 to the original applicant for site 7 seeking clarification of the situation. An email was also sent to this applicant on the same day. A response was requested by 18 December 2016 but none had been received as of 19 December 2016.

As of 19 December 2016, twelve written comments had been received on the draft NP. In addition Steering Group members had received a large number of positive verbal comments. It was agreed

that the response closing date would be extended until 16 January 2016. It was also agreed that an item would be included in the next village newsletter informing readers of the extension of the consultation period and welcoming written comments. **GC action**

6. Next meeting

Next meeting will be held at 9:30am on 16 January 2017 at Collacott Barn.

**SOUTH MILTON
NEIGHBOURHOOD PLAN
PROJECT PLAN**

Item	Who	When	Status 5/12
Consultation Document			
Introduction - Vision, Background History	GC	31 May 2016	Amalgamated in final draft
Assessment of housing sites	Phil Baker	1 July 2016	Complete
Consultation on preferred housing site(s)	Phil Baker	Early-July 2016	Not required
Housing policies	NB	Mid-August 2016	Amalgamated in final draft
Environment and Coastal Management	NT	Mid-June 2016	Amalgamated in final draft
Infrastructure	TL	31 May 2016	Amalgamated in final draft
Well-being and Economy	PB/NB	Mid-June 2016	Amalgamated in final draft
Finalise draft plan	PD/GC	Mid-Sept 2016	Completed 21 Nov
Neighbourhood consultation start	TL	16 Sept 2016	Start 23 Nov
Revisions to draft NP			
Neighbourhood consultation finish	TL	28 Oct 2016	Revised to 16 January 2017
Revise draft NP	All	25 Nov 2016	
Submission of NP to SHDC	TL	2 Dec 2016	
Neighbourhood Plan			
Publication of NP (six weeks)	SHDC	9 Dec 2016	
Appointment of examiner	SHDC & TL	20 Jan 2017	
Review by Examiner (six weeks)	Examiner	27 Jan 2017	
SHDC review of examiner recommendations (six weeks)	SHDC	17 Mar 2017	
Examiner report and decision statement	Examiner	5 May 2017	
Publication of pre-referendum information	Electoral Services	12 May 2017	
Referendum (4 weeks)	Electoral Services	19 May 2017	
Publication of referendum decision and making of Neighbourhood Plan	SHDC	26 May 2017	