

**SOUTH MILTON PARISH COUNCIL**  
**NEIGHBOURHOOD PLAN**  
**Internal Meeting No 34**  
**5 December 2016**  
**RECORD OF DISCUSSION**

**Present**

Tim Lewis (TL) – Chairman

Marion Brice – Chair of Parish Council

Graham Collyer (GC)

Paul Davies (PD)

Nick Bailey (NB)

Nick Townsend (NT)

Paula Booker (PB) – Apologies

**1. Notes of Last meeting**

The notes of meeting No 33 were approved and had been posted on the website

**2. Matters Arising**

All actions from the meeting on 21 November had been completed.

**3. Liaison Officer**

Nothing to report.

**4. Administrative matters**

Current progress on the schedule for completion of NP is recorded at the end of these notes.

The draft NP was circulated to all consultees and made available both in hard copy and on the village website on 23 and 24 November 2016.

The consultation meeting on the draft NP will be held in the evening of 5 December 2016 at the Village Hall. It had been well publicised and a good attendance was expected.

**5. Draft Neighbourhood Plan**

The agenda and the issues to be presented at the consultation meeting were discussed and agreed (presentation attached).

**6. Next meeting**

Next meeting will be held at 9:30am on 19 December 2016 at the Village Hall.

**SOUTH MILTON  
NEIGHBOURHOOD PLAN  
PROJECT PLAN**

<b>Item</b>	<b>Who</b>	<b>When</b>	<b>Status 5/12</b>
<b>Consultation Document</b>			
Introduction - Vision, Background History	GC	31 May 2016	Amalgamated in final draft
Assessment of housing sites	Phil Baker	1 July 2016	Complete
Consultation on preferred housing site(s)	Phil Baker	Early-July 2016	Not required
Housing policies	NB	Mid-August 2016	Amalgamated in final draft
Environment and Coastal Management	NT	Mid-June 2016	Amalgamated in final draft
Infrastructure	TL	31 May 2016	Amalgamated in final draft
Well-being and Economy	PB/NB	Mid-June 2016	Amalgamated in final draft
Finalise draft plan	PD/GC	Mid-Sept 2016	Completed 21 Nov
Neighbourhood consultation start	TL	16 Sept 2016	Start 23 Nov
<b>Revisions to draft NP</b>			
Neighbourhood consultation finish	TL	28 Oct 2016	Revised to 9 January 2017
Revise draft NP	All	25 Nov 2016	
Submission of NP to SHDC	TL	2 Dec 2016	
<b>Neighbourhood Plan</b>			
Publication of NP (six weeks)	SHDC	9 Dec 2016	
Appointment of examiner	SHDC & TL	20 Jan 2017	
Review by Examiner (six weeks)	Examiner	27 Jan 2017	
SHDC review of examiner recommendations (six weeks)	SHDC	17 Mar 2017	
Examiner report and decision statement	Examiner	5 May 2017	
Publication of pre-referendum information	Electoral Services	12 May 2017	
Referendum (4 weeks)	Electoral Services	19 May 2017	
Publication of referendum decision and making of Neighbourhood Plan	SHDC	26 May 2017	