

SOUTH MILTON PARISH COUNCIL
NEIGHBOURHOOD PLAN
Internal Meeting No 21
27 June 2016
RECORD OF DISCUSSION

Present

Tim Lewis (TL) – Chairman

Graham Collyer (GC)

Paul Davies (PD)

Nick Bailey (NB)

Nick Townsend (NT)

Paula Booker (PB) – Apologies

1. Notes of Last meeting

The notes of meeting No 20 were approved and had been posted on the website

2. Matters Arising

All actions from the meeting on 31 May had been completed, apart from those repeated in the notes below.

3. Liaison Officer

At meeting on 16 November, Phil Baker had advised that the SHDC planning office was still working on a housing criteria policy for small communities such as South Milton parish and this could be tweaked to suit South Milton's specific needs – he will keep us informed on progress. **Phil Baker action**

Alan Storer, who had been appointed by SHDC as a critical friend to assist in preparing the South Milton NP, has left his post. Phil Baker will assist when possible.

4. Administrative matters

TL to check if funding for the year 2016/17 (£2499) had been had been received. **TL action**

Current progress on the schedule for completion of NP is recorded at the end of these notes.

5. Introduction

GC had circulated a revised draft to reflect the comments received at the last meeting on his previous draft. Further comments were passed to GC who will prepare the next draft. **GC action**

6. Housing Policies

Phil Baker is working on a rural exceptions housing policy and also criteria on housing policy criteria for inside and outside development boundaries; he will provide current drafts. **Phil Baker action**

NB had circulated a revised draft of the housing policies. He will update to reflect comments received on his draft as well as comments made at this meeting. **NB action**

The Parish Clerk had informed applicants who offered sites that were eliminated in the first round of the assessment (sites 1, 4, 5, 8 and 9).

Investigations and assessments are in progress on the remaining sites and a meeting had been held with one of the landowners. **TL & PD action**

It was agreed that no details of the assessment will be released until the whole assessment process has been completed. **All to note**

7. Environment & Coastal Management

NT is updating his paper on environment and coastal management and will include:

- policies on retaining Devon Lanes, traditional materials for new developments/re-developments and domestic solar panels.
- a project to erect information boards at Backshay and the Beach to show the footpaths in the parish.

NT action

TL to check with the SHDC adviser whether it is possible to extend the conservation areas in the village. **TL action**

NT to contact Roger English of AONB to obtain a copy of their land management practices. **NT action**

8. Infrastructure

TL had updated his draft on infrastructure and will revise to take account of comments on his revised draft.

TL action

9. Wellbeing & Economy

NB will assist PB in updating her paper on wellbeing and economy. **NB action**

10. Next meeting

Next meeting will be held at 10:00am on 25 July 2016.

**SOUTH MILTON
NEIGHBOURHOOD PLAN
PROJECT PLAN**

| Item | Who | When | Status 27/6 |
|---|--------------------|-----------------|---------------|
| Consultation Document | | | |
| Introduction - Vision, Background History | GC | 31 May 2016 | Draft revised |
| Assessment of housing sites | Phil Baker | 1 July 2016 | In progress |
| Consultation on preferred housing site(s) | Phil Baker | Early-July 2016 | |
| Housing policies | NB | Mid-August 2016 | Draft revised |
| Environment and Coastal Management | NT | Mid-June 2016 | In progress |
| Infrastructure | TL | 31 May 2016 | Draft revised |
| Well-being and Economy | PB/NB | Mid-June 2016 | In progress |
| Finalise draft plan | PD/GC | Mid-Sept 2016 | |
| Neighbourhood consultation start | TL | 16 Sept 2016 | |
| Revisions to draft NP | | | |
| Neighbourhood consultation finish | TL | 28 Oct 2016 | |
| Revise draft NP | All | 25 Nov 2016 | |
| Submission of NP to SHDC | TL | 2 Dec 2016 | |
| Neighbourhood Plan | | | |
| Publication of NP (six weeks) | SHDC | 9 Dec 2016 | |
| Appointment of examiner | SHDC & TL | 20 Jan 2017 | |
| Review by Examiner (six weeks) | Examiner | 27 Jan 2017 | |
| SHDC review of examiner recommendations (six weeks) | SHDC | 17 Mar 2017 | |
| Examiner report and decision statement | Examiner | 5 May 2017 | |
| Publication of pre-referendum information | Electoral Services | 12 May 2017 | |
| Referendum (4 weeks) | Electoral Services | 19 May 2017 | |
| Publication of referendum decision and making of Neighbourhood Plan | SHDC | 26 May 2017 | |