

SOUTH MILTON PARISH COUNCIL
NEIGHBOURHOOD PLAN
Internal Meeting No 18
11 April 2016
RECORD OF DISCUSSION

Present

Tim Lewis (TL) – Chairman

Graham Collyer (GC)

Paul Davies (PD)

Nick Townsend (NT)

Paula Booker (PB)

Phil Baker – SHDC - Apologies

Nick Bailey (NB) – Apologies

1. Notes of Last meeting

The notes of meeting No 17 were approved

2. Matters Arising

All actions from the meeting on 11 March had been completed, apart from those repeated in the notes below.

3. Liaison Officer

At meeting on 16 November, Phil Baker had advised that the SHDC planning office was still working on a housing criteria policy for small communities such as South Milton parish and this could be tweaked to suit South Milton's specific needs – he will keep us informed on progress. **Phil Baker action**

4. Administrative matters

TL will reapply for funding for the year 2016/17. **TL action**

It was agreed that the notes of our internal meetings should be posted on the village website but that the notes should be checked first to see if any matters needed to be redacted. **All to check and GC to post notes on line (in pdf format).**

5. Housing Policies

Phil Baker is working on a rural exceptions housing policy and also criteria on housing policy criteria for inside and outside development boundaries; he will provide current drafts. **Phil Baker action**

Further work on the housing policies would be undertaken after the results of the assessment sites had been completed.

The "Call for Sites" had been very successful with applications received for eight sites. TL will ask the Parish Clerk to acknowledge all submissions. **TL action**

Post meeting note: a further application had been received after the closing date. It was agreed by NP members through email that this late application would be accepted as the evaluation process had not started.

It was agreed that details of sites and applicants, and all deliberations on the applications will remain confidential until the evaluation is completed. **All to note**

The sites submitted will be evaluated by a panel. This panel will be chaired by Phil Baker and include both external and local experts in different fields. Phil Baker will provide a suitable assessment matrix. **Phil Baker action**

PD offered to prepare a score sheet on the criteria that could be used to evaluate the sites. It was agreed that it would be a two stage process. **PD action**

The process will be concluded with an options consultation.

6. Environment & Coastal Management

NT has updated his paper following the last meeting but still has work to do on summarising the evidence and developing policies. **NT action**

NT to contact Roger English of AONB to obtain a copy of their land management practices. **NT action**

7. Infrastructure

TL has re-drafted the paper on infrastructure but further work is needed. **TL action**

8. Wellbeing & Economy

PB had updated her paper to take account of the comments raised at Meeting No 17 but further work is needed. **PB action**

9. Next meeting

Next meeting will be held at 10:00am on 9 May 2016 in the village hall.